



UNITED NATIONS  
UNIVERSITY

## APPLICATION FORM UNITED NATIONS UNIVERSITY INTERNATIONAL COURSES (UNU-IC) 2009 SESSION

Please read the Requirements listed below carefully before completing this form. All documents should be submitted to the UNU-IC Secretariat by post by **31 January 2009**. Complete the form in English, in black ink or typescript, single spaced. Information **must** be included on the application form itself; do **not** enclose a curriculum vitae, list of publications or other examples of your work. No enclosures, other than those requested below, will be accepted. Please note that your completed application form and other supporting documents will not be returned to you. It is the applicant's responsibility to ensure that all required materials are received in time for inclusion in the review of the application.

### REQUIREMENTS:

- *UNU-IC Application Form, with photograph and signature*
- *Original transcript of academic records at the college or university level, or certified copies of original transcripts (These will not be returned to the applicant, so please do not include original certificates of diplomas or degrees.)*
- *TOEFL scores (minimum score: paper-based 550/computer-based 213) or equivalent proof of English-language proficiency for non-native speakers who do not have an academic degree in an English-speaking country)*
- *Three confidential Letters of Reference (These should be provided on the attached Recommendation Form or written on an official letterhead. Reference Letters can be mailed directly to the UNU-IC Secretariat, or sent to the applicant in sealed envelopes, signed over the flap, to be submitted with the application. These will not be returned to the applicant.)*
- *A very limited number of full or partial fellowships will be available for students from developing countries who are applying for two courses. These fellowships will be awarded on the basis of academic merit and financial need. If you are applying for a UNU fellowship, please complete the UNU Fellowship Application Form. Please note that the **tuition fee of US\$1,500 for two courses is not covered by the fellowship.***

The above-mentioned materials should be sent to:

UNU-IC Secretariat, United Nations University  
53-70 Jingumae 5-chome, Shibuya-ku, Tokyo 150-8925, Japan Tel: +81-3-5467-1212

Your completed application form, together with all supporting materials, must be received by **31 January 2009**. INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED. Due to the high volume of applications that we receive for the courses, UNU is unable to acknowledge receipt of your application or each individual document. If you are sending us a completed application form together with all of the above-mentioned documents, please complete the "confirmation of receipt of application" box and provide a fax number to which we will fax the cover sheet of acknowledgement if (and only if) all the required documents are attached. Short-listed candidates will be contacted by us on or after 31 March. Do not contact the UNU-IC Secretariat for results. Note that your application documents will not be returned to you. Reapplication by unsuccessful candidates will be necessary for the following year.

You can download the forms for Application for UNU-IC, Recommendation and UNU Fellowship Application from our website at <http://www.unu.edu/ic>.

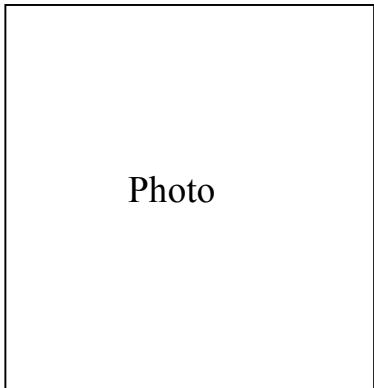
**Confirmation of Receipt of Completed Application Documents (only those applicants who submit a completed UNU-IC application with all of the required supporting documents should complete this box):**

Name of applicant: \_\_\_\_\_  
Fax number: \_\_\_\_\_

UNITED NATIONS UNIVERSITY INTERNATIONAL COURSES (UNU-IC)

APPLICATION FORM

2009 SESSION



1. INFORMATION ON APPLICANT (PLEASE PRINT OR TYPE):

Family name (Surname):

\_\_\_\_\_

First name

\_\_\_\_\_

Middle name

\_\_\_\_\_

Order of your full name

Nationality: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Age: \_\_\_\_\_

Gender: \_\_\_\_\_

(dd/mm/yyyy)

2. COMPLETE CURRENT MAILING ADDRESS AND CONTACT INFORMATION —

PLEASE PRINT OR TYPE: WE WILL USE THIS INFORMATION TO CONTACT YOU IF YOU ARE SUCCESSFUL IN THE SELECTION PROCESS):

Address (Please do not use a P. O. Box address):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

Home country address and contact information (if different from above):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

3. CURRENT PROFESSIONAL POSITION:

---

NAME OF ORGANIZATION, ADDRESS AND CONTACT INFORMATION (PLEASE PRINT OR TYPE):

---

---

---

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

**4. BRIEF DESCRIPTION OF ACADEMIC & PROFESSIONAL BACKGROUNDS (PLEASE PRINT OR TYPE):**

---

---

---

---

---

---

---

---

---

---

---

---

**5. NAME(S) OF THE COURSE(S) YOU WISH TO TAKE (UP TO TWO):**

I. \_\_\_\_\_

II. \_\_\_\_\_

III. \_\_\_\_\_



*(A very limited number of full or partial fellowships will be available for students from developing countries who are applying for two courses. These fellowships will be awarded on the basis of academic merit and financial need. Please complete the [UNU Fellowship Application Form](#) if you are applying for a UNU fellowship. Please note that the **TUITION FEE of US\$1,500 for two courses is NOT COVERED by the fellowship.***

- FULL FELLOWSHIP (COVERS INTERNATIONAL TRAVEL, ACCOMMODATION, STIPEND AND TRAVEL ACCIDENT INSURANCE)**
- PARTIAL FELLOWSHIP (COVERS ACCOMMODATION, STIPEND AND TRAVEL ACCIDENT INSURANCE)**

**8. THREE PERSONS WHO HAVE AGREED TO PROVIDE LETTERS OF REFERENCE:**

1. Name: \_\_\_\_\_  
Position: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Tel. No.: \_\_\_\_\_  
Fax No.: \_\_\_\_\_  
E-mail: \_\_\_\_\_
2. Name: \_\_\_\_\_  
Position: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Tel. No.: \_\_\_\_\_  
Fax No.: \_\_\_\_\_  
E-mail: \_\_\_\_\_
3. Name: \_\_\_\_\_  
Position: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Tel. No.: \_\_\_\_\_  
Fax No.: \_\_\_\_\_  
E-mail: \_\_\_\_\_

Recommenders should be provided with the attached Recommendation Form, or alternatively they may use an official letterhead. Reference Letters can be mailed to the UNU-IC Secretariat or returned to the applicant in sealed envelopes, signed over the flap, to be submitted with the application. It is the applicant's responsibility to ensure that all required materials are received in time for inclusion in the review of the application.

**9. Please indicate how you learned about the UNU International Courses:**

- The Economist       International Herald Tribune       Internet/UNU Homepage  
 Newsweek       Other

**10. YOUR FULLY COMPLETED application form with all other documents must reach the UNU-IC Secretariat, United Nations University, 53-70 Jingumae 5-chome, Shibuya-ku, Tokyo 150-8925, Japan, by 31 January 2009. INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED.**

**SIGNATURE OF APPLICANT:** \_\_\_\_\_

**DATE:** \_\_\_\_\_