



UNITED NATIONS  
UNIVERSITY

## **EXPRESSION OF INTEREST**

### **TO SUBMIT REQUEST FOR PROPOSAL FOR THE BUILDING MAINTENANCE AND OPERATIONS INCLUDING SECURITY SERVICES AND CUSTODIAL CLEANING OF THE UNITED NATIONS UNIVERSITY HEADQUARTERS BUILDING IN TOKYO JAPAN**

The United Nations University (“UNU”) will be inviting experienced and professional contractors to submit a Request for Proposal (RFP) to bid for a contract for building maintenance and operations including security services and custodial cleaning of the UNU Headquarters building in Tokyo, Japan.

Interested parties are requested to submit a letter expressing your interest to participate in the above RFP and indicating your company’s name and contact details by fax or e-mail to the following not later than **9 October, 2007**:

The Procurement Officer  
United Nations University  
53-70 Jingumae 5-chome, Shibuya-Ku, Tokyo 150-8925, Japan  
Fax: +81-(0)3-3499-2828 Email: [lee@hq.unu.edu](mailto:lee@hq.unu.edu)

The terms of reference for the RFP can be downloaded from <http://www.unu.edu>

Note: This Expression of Interest (EOI) does not constitute a solicitation. The UNU reserves the right to change or cancel the requirement at any time during the EOI and/or solicitation process. Submitting a reply to an EOI does not automatically guarantee that your company will be considered for receipt of the solicitation documents when issued.